

## **Sprint Retrospective Meeting Minutes**

Date: June 15, 2025

Attendees: Jonathan Gonzalaz, Carmine Talarico, Albert Santalo, Edward Montes

Start time: 11:00am – 11:30am

### **What went wrong?**

We experienced an initial delay in getting started due to not having a finalized project. This set us back a few days, but since then, we've established direction and are moving forward with more clarity.

### **Did we do a good job estimating our team's velocity?**

Due to the initial delay in project definition and team formation, we didn't generate a reliable estimate this sprint. However, we are beginning to gather the data needed to make informed estimates moving forward.

### **Did we do a good job estimating the points (time required) for each user story?**

We are still in the process of assessing how accurate our initial estimates were. We expect to have better insights after the next sprint, which will help us refine our point estimation process.

### **Did each team member work as scheduled?**

Yes, all team members have remained engaged and proactive. Despite early delays, everyone has shown commitment to contributing consistently.

### **What went right?**

Our team meetings have been focused and collaborative. We've laid a solid foundation for communication and planning, which has helped us gradually gain momentum.

### **How to address the issues in the next sprint? How to improve the process?**

To recover from the initial delay, we will improve time management and team coordination. Regular updates to the GitHub repository and clear task delegation will be emphasized to maintain alignment and version control.

### **How to improve the product?**

We will focus on continuous testing and iteration. Taking feedback from the product owner and benchmarking against similar enterprise solutions will guide our improvements. Our goal is to align product features with user needs while refining the architecture through steady development.